



**Downtown Association
Sault Ste Marie, ON**

BOARD MEETING

Tuesday, April 12, 2016 – 5:30 p.m.
496 Queen Street E, Sault Ste. Marie, ON

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Declaration of Conflict of Interest
4. Approval of Minutes – March 15, 2016 Minutes
5. Business arising from minutes
6. Bylaws – to be approved and passed
7. Discussion – RE: Duane Moleni Departure/Replacement Plan
Motion: Be it resolved that Ms. Kimsal will have enhanced responsibilities effective immediately, to fill gap in Manager Departure while also maintaining her current role.
8. Update – Re: Part-Time Administrative / Special Events Assistant
Recommendation: Be it resolved that the Board directs that a part-time staff member be hired as an Administrative/ Special Events Assistant on a 90-day contract basis.
9. Financials
10. Discussion – RE: Street Beautification staff / Eric Laitinen's last day Tuesday, April 19, 2016 / Other Staff Options
11. Discussion – RE: **Frank Colgoni** Canadian Rodder Inc. / Canadian Hot Rod Tour/ Stopover in Sault Ste. Marie, Wednesday, July 13, 2016
12. Manager's Report
13. New Business
14. Adjourn to Closed Session
15. Adjourn Meeting